

# IVX E-Class Administrator worksheets

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## Function 1: System parameters

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### F13 — Administrator password

Range: 2–8 digits. Default: 456.

### F14 — Set time/date

*F141: Set time and date*

*F142: Automatic time settings*

***Synchronize with Caller ID***

Default: Enabled.

***Adjust for Daylight Savings Time***

Default: Enabled.


### F17 — System speed-dial

(Use the worksheet on the following page.)

**F17 — System speed dial**

<b>Loc.</b>	<b>Name</b>	<b>Number</b>
600		
601		
602		
603		
604		
605		
606		
607		
608		
609		
610		
611		
612		
613		
614		
615		
616		
617		
618		
619		
620		
621		
622		
623		
624		
625		

(Use a blank sheet for additional speed dial numbers 626–699.)

# Function 3 : Extension programming

## F32 – Extension feature authorization

Card type	Ext.	Name	Call wait	AA DND	block	Rec.	Ser. ob.	Toll allow	Sys. spd. dl.	Auto page	Ext. fwd.	Fwd. toll	Trunk- trunk	Unif'd msg.
	Default		Y	Y*	N	Y*	N*	Y	Y	N	N	N	N	N
1														
	Ser. ob. list:													
2														
	Ser. ob. list:													
3														
	Ser. ob. list:													
4														
	Ser. ob. list:													
5														
	Ser. ob. list:													
6														
	Ser. ob. list:													
7														
	Ser. ob. list:													
8														
	Ser. ob. list:													
9														
	Ser. ob. list:													
10														
	Ser. ob. list:													
11														
	Ser. ob. list:													
12														
	Ser. ob. list:													

\* Does not apply to analog extensions.

Make copies of this sheet for additional extensions.

# Function 5: Voice mail programming

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## F53 — Guest / info mailboxes

MB	Name	Type	CFWD Day *	CFWD Night *

**Make copies of this sheet for additional mailboxes.**

\* CFWD Day and CFWD Night do not apply to guest mailboxes.

### F54 — Group mailboxes

	501	502	503	504	505	506	507	508
Members								

F54 — Group mailboxes *(continued)*

	509	510	511	512	513	514	515	516
Members								

## F55 — Message notification

### F551: Station delivery options

Mailbox		Number	Delay	Attempts	Interval	Quiet on	Quiet off
Range	Phone	Up to 24 digits	0-500	0-99	10-1,440	None	None
Range	Pager	Up to 24 digits	0-500	0-99	10-1,440		
Default	Phone	None	0	3	30	None	None
Default	Pager	None	0	3	30		
1	Phone						
	Pager						
2	Phone						
	Pager						
3	Phone						
	Pager						
4	Phone						
	Pager						
5	Phone						
	Pager						
6	Phone						
	Pager						
7	Phone						
	Pager						
8	Phone						
	Pager						
9	Phone						
	Pager						
10	Phone						
	Pager						
11	Phone						
	Pager						
12	Phone						
	Pager						

Make copies for additional mailboxes

### F56 — Cascade paging mailboxes

Attempts — Range: 0–99. Default: 0.

Paging interval — Range: 0 (page only once)–1,440. Default: 0.

Mailbox	Option 1			Option 2		
	1st number	Attempts	2nd number	Attempts	3rd number	Paging interval
520						
521						
522						
523						
524						
525						
526						
527						
528						
529						

### F57 — Q & A mailboxes

Mailbox	Name	CFWD Day	CFWD Night
	MB Number	ID9999	ID9999
Default			
490			
491			
492			
493			
494			
495			
496			
497			
498			
499			



## Function 6: Recordings

### F61 — Re-recordable prompts

Prompt	Type	Default	Re-recorded
530	Busy prompt	<input type="checkbox"/>	<input type="checkbox"/>
531	No answer	<input type="checkbox"/>	<input type="checkbox"/>
532	Hold	<input type="checkbox"/>	<input type="checkbox"/>
534	Q/Z	<input type="checkbox"/>	<input type="checkbox"/>
535	No names matched	<input type="checkbox"/>	<input type="checkbox"/>
537	End of recording	<input type="checkbox"/>	<input type="checkbox"/>
538	ACD queue	<input type="checkbox"/>	<input type="checkbox"/>
539	ACD hold	<input type="checkbox"/>	<input type="checkbox"/>
540	Holiday main greeting	<input type="checkbox"/>	<input type="checkbox"/>

### F62 — Record directory names

(Use the worksheet on the following page.)

**Prompt for first name/last name**

Options: "Select by first name" (default); "Select by last name."

### F63 — Message-on hold-programming

**F631: MOH source**

Range: 590–598. Default: 592

**F632: MOH recording (system-wide or Tenant 1<sup>1</sup>)**

(See *Administrator's Manual* for instructions.)

**F633: MOH volume**

Range: 1–12. Default: 6

<sup>1</sup> Shared-office tenanting is available on IVX E-Class Generation II. For more information, consult your Certified ESI Reseller or visit [www.esiivx.com/E-Class](http://www.esiivx.com/E-Class).

